

INDIVIDUAL CABINET MEMBER DECISION-MAKING

RECORD OF DECISION

PART A

<b>DETAILS OF REPORT</b> <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Amendment to the Non Domestic Rates Discretionary Rate Relief Policy
Decision-maker	Cabinet Member for Finance and Resources and Community Safety
Earliest date when decision can be taken	31 March 2011
Key decision – Yes/No?	No
Date published on forward plan	February 2011
Date sent to cabinet member	25 March 2011
Recommendation	<ol style="list-style-type: none"> <li>1. That the duration of award of Discretionary Rate Relief is reduced from two years to one year with effect from 1 April 2011.</li> <li>2. That in all other aspects the policy remains unchanged.</li> </ol>

<b>ORIGINATING AUTHOR'S DETAILS</b> <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer (Name and job title)	Dominic Cain – Assistant Director of Revenues & Benefits
Report author (Name and job title)	Norman Lockie – Operations Manager – Revenues
Contact Number	020 7525 0787

PART B

*(Cabinet member to complete this section)*

<b>DECISION(S)</b>
I agree the recommendations set out in the report.

<b>REASONS FOR DECISION</b>
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**REASONS FOR DECISION**

The current arrangements are not affordable in the current financial climate. This is helping implement the change identified in the budget agreed by council in February.

**ALTERNATIVE OPTIONS CONSIDERED**

Not implementing the change. This would be unaffordable in the current climate and would be contrary to the budget agreed by the council in February.

**REPRESENTATIONS RECEIVED**

None

**ADDITIONAL ADVICE RECEIVED**

None

**ANY INTERESTS DECLARED**

Note: If the decision-maker has a prejudicial interest in the matter the report must be referred to the full cabinet for decision.

Please refer to the definitions of personal and prejudicial interests in the members' code of conduct. If members are still unsure as to whether an interest is personal or prejudicial they should contact the governance team for advice.

None

**DECLARATION**

I approve/~~reject~~ the recommendations set out in the report.\*

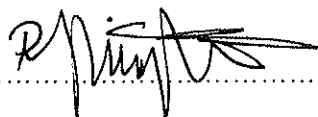
or

~~I approved an alternative course of action set out in Part B.\*~~

or

~~I have referred this matter to the Full Cabinet for decision.\*~~

(\* - Please delete as appropriate)

Signed.......... Dated..... 1 April 2011.....

Cabinet Member

**Seeking advice**

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.

